



MANITOBA CRICKET ASSOCIATION INC.

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Manitoba Cricket Association Policies and Procedures

The Disciplinary Committee

Revision and Review History

Creation Date	June 10, 2013	Page	1 of 2
Revision Date	June 10, 2003	Last Reviewed	February , 2017
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Purpose

The purpose of this policy is to outline the guidelines for the formation of a Disciplinary Committee whose mandate is to adjudicate on all disputes or conflicts of League matters that arise at all cricket venues during or after matches. Additionally, the disciplinary committee's will adjudicate on all disputes or conflicts that may occur at events sponsored by the Manitoba Cricket Association (Association). Either party in a dispute shall have the right to request non-binding arbitration instead of having the dispute heard by a Disciplinary Committee. Upon making a written request for arbitration, the dispute shall be submitted to an arbitrator mutually selected by the parties. **See Dispute Resolution Policy and Disciplinary Policy.**

Disciplinary committee

1. The members of the Disciplinary Committee shall be selected from members of the League. The committee must be comprised of an odd number and can be either three or five members. The committee must be struck within 7 days of the incident being reported in writing to the League Chairman or Secretary.
2. No club shall have more than one member on the Disciplinary Committee. Members from the club(s) involved, or individuals associated with the incident are not permitted to serve

- on the committee. Members of the Board and Executive shall be excluded from serving on the Disciplinary Committee.
3. In certain circumstances, the MCA Executives may deem it necessary to seek individuals who are not affiliated with cricket whether current or in the past, and who may have expertise relating to the dispute, to serve on the disciplinary committee. This will ensure a fair and unbiased process to obtain the best outcomes.
 4. From among the members of the committee, they will select one to act as the Chairman who will lead and submit the final report to the MCA Executive Body.
 5. The Disciplinary Committee must seek submissions or representations from the parties involved in a disciplinary action.
 6. The Disciplinary Committee shall conduct a thorough investigation of the incident report and may interview witnesses or anyone who have relevant information relating to the incident.
 7. After the investigation has been completed, the Chairman of the disciplinary committee will submit a written report and recommend actions to be taken, to the MCA Executive Committee for ratification.
 8. The MCA Executive Committee shall within seven (7) days of receiving the report from the Disciplinary committee, inform the parties in writing as to the decision of the Discipline Committee.
 9. An appeal against the decision of the Disciplinary Committee must be made in writing to the Executive within 14 days of the date of the notification letter. Failure to file an appeal will result in loss of right to appeal.
 10. Upon receipt of the appeal letter, the MCA Executive Committee must convene a hearing within seven (7) days of the date of the appeal letter. The appellant must be notified in writing of the appeal hearing.
 11. The MCA Executive Committee will review the information previously submitted to the discipline committee, the decision reached and the recommendations made.
 12. The MCA Executive Committee may decide to ratify or change the recommendations of the Disciplinary committee, except in cases where such recommendation is in conflict with the civil rights of that member or where the MCA constitution is breached.
 13. A decision to the appeal must be rendered in writing within seven (7) days.
 14. The results of an appeal are final and not subject to further appeal.
 15. All members of the Manitoba Cricket Association are governed by the MCA Code of Conduct.
 16. Penalties for offences shall be laid out in the MCA Code of Conduct.

The Manitoba Cricket Association will not award or reimburse any cost incurred by any of the parties involved in a dispute or incident.

Note: A similar process is followed for other conflicts and disputes pertaining to other MCA members outside the League, except where the formation of the Disciplinary Committee is selected from the general membership